

# EXTRAORDINARY TUTORING

## TUTOR VOLUNTEER REGISTRATION

Main Site: East Liberty Presbyterian Church  
116 S. Highland Ave.  
Tues.- Thurs. 3:30-7:30 pm  
412-361-0450

Alternate Site: Pittsburgh Mennonite Church  
Wed. 6:00-7:00 pm  
412-421-8007

When you are finished completing this form, please deliver it *in person* to Tutoring Directors at the East Liberty Presbyterian Church during our open hours. We would like to meet you and "interview" you so we can match you with the best young person possible. If you cannot make it during these times or need directions, please call the tutoring center at 412-361-0450. Thank you, and we look forward to working with you!

Today's Date \_\_\_\_\_

### GENERAL INFORMATION (For returning tutors: if all information is the same as before, just fill out your name and current phone #s)

Name \_\_\_\_\_  
Home Address/City \_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Best Time to Call \_\_\_\_\_ E-mail \_\_\_\_\_  
Current Employer \_\_\_\_\_  
Name of Church/Congregation/Synagogue \_\_\_\_\_

### SESSION INFORMATION

I will tutor (list in order of preference):

1. Grade \_\_\_\_\_ 2. Grade \_\_\_\_\_ 3. Grade \_\_\_\_\_  
Subject \_\_\_\_\_ Subject \_\_\_\_\_ Subject \_\_\_\_\_

List any special skills you might have (foreign languages, etc.) \_\_\_\_\_

**TUESDAY** EARLIEST STARTING TIME: \_\_\_\_\_ LATEST ENDING TIME: \_\_\_\_\_

**WEDNESDAY** EARLIEST STARTING TIME: \_\_\_\_\_ LATEST ENDING TIME: \_\_\_\_\_

**THURSDAY** EARLIEST STARTING TIME: \_\_\_\_\_ LATEST ENDING TIME: \_\_\_\_\_

Is this your first year as an ET Tutor? Yes \_\_\_ No \_\_\_ If you are returning, how many years have you tutored? \_\_\_

### LEGAL INFORMATION

Do you have ACT 33 Clearance? Yes \_\_\_ No \_\_\_ Do you have Act 34 Clearance? Yes \_\_\_ No \_\_\_

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses? Yes \_\_\_ No \_\_\_

If yes, please explain to the person who is interviewing you.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*If this is your first year tutoring at ET please fill out the information on the back of this sheet.*

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If this is your first year tutoring at ET, please fill out the following information.

### PERSONAL BACKGROUND

Education:

High School \_\_\_\_\_ Grade Completed \_\_\_\_\_

College \_\_\_\_\_ Degree \_\_\_\_\_

Graduate/Professional \_\_\_\_\_

Volunteer Experience \_\_\_\_\_

Work Experience \_\_\_\_\_

### REFERENCES

How did you hear about ET? \_\_\_\_\_

Personal or Professional Reference \_\_\_\_\_

Phone \_\_\_\_\_ Best Time to Reach Him/Her \_\_\_\_\_

E-mail \_\_\_\_\_

How does this person know you? \_\_\_\_\_

*Please be sure to pick up a copy and read through our **Tutor Guidelines** before attending your first session with your student. Thank you.*